



P.O. Box 1447 • Hillsborough, NH 03244-1447

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www.balloonfestival.org

VENDOR INFORMATION

The Hillsborough BalloonFest & Fair tries very hard to offer “exclusive” sales to each vendor. Therefore, we will not rent space to a vendor if we have already received a reservation for a vendor selling the same product. Previous years vendors are given the first opportunity to rent space.

Vendors are expected to be open during the open hours of the Festival, and to remain on the field for the full duration of the event. Regular open hours are:

Thursday	6 - 10
Friday	5 - 11
Saturday	noon - 11
Sunday	noon - 8

Vendors may begin setting up on the Wednesday before the event begins. Due to the timing of our event in relation to 4th of July this year, the field will not be marked out for vendors until Tuesday evening. Your space will be mapped out. Do not just assume you know your spot. Many of our vendors have been coming to our event for many years and have preferred spaces. These requests will be honored to the best of our ability, but the Vendor Coordinator has the final say on where vendors may set up.

When you arrive, check in at the Administration Trailer and someone will direct you to your spot.

Due to our electricity constraints, vendors that require 50 amp service will be placed on the outside rows. If you do not require 50 amp service, please do not request it. We have a limited number of spaces for 50 amp and we hate to turn vendors away because we believe all spaces to be filled.

Vendors may drive onto the field to stock their booths each day of the event, but all vehicles must be off the field one hour before opening. Vehicles may be brought onto the field half an hour after closing each night. IF the decision is made to close earlier on Sunday, an announcement will be made. Vendors should not close down and pack up prior to that time without permission of the Vendor Coordinator.

Vendors must park in the main parking lot, a parking pass will be given to you.

This event is run by a staff of volunteers, not full time employees, so if you have questions, the best way to contact us is through our email.